RESOLUTION NO.

3 A RESOLUTION TO DECLARE IT THE POLICY OF THE CITY OF LITTLE ROCK, ARKANSAS, TO ASSURE THAT CITY OFFICALS ARE 4 NOTIFIED ANY TIME A PUBLIC MEETING IS HELD TO DISCUSS CITY 5 TOPICS, AND SUCH MEETINGS ARE CONVENED BY THE CITY, 6 HOSTED BY THE CITY, OR INVOLVE CITY OFFICIALS OR 7 EMPLOYEES; TO PROVIDE THAT PUBLIC NOTICE OF SUCH 8 **MEETINGS SHALL BE TIMELY POSTED ON THE CITY'S WEBSITE;** 9 10 AND, FOR OTHER PURPOSES.

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WHEREAS, the Board of Directors of the City of Little Rock, Arkansas ("the City"), has adopted certain policy statements which include support for economic development, the assurance of basic City services, the maintenance and improvement of infrastructure, and providing utilities to call citizens; and,

WHEREAS, one way to help meet these goals is to assure that when the City provides assistance for the holding of public meetings, or for the holding of meetings of organizations or groups within the City, which assistance may include materials, meeting space, or participation by elected or appointed City officials, and input from City employees, that public officials are notified of these meetings; and,

WHEREAS, a part of the Future-Little Rock and the Vision-Little Rock process changed the organization of City Government to ensure that local Ward Representatives would be available to all citizens to address issues that may be raised by their constituents and other City residents, and that all members of the Board of Directors would be able to gain access to such input and information; and,

WHEREAS, one way to assure that the Directors gain access to such input and information this occurs
 is to clarify that all such meetings should be publicly announced, and appropriate elected or appointed
 officials notified of the purpose, location, and time, of such meetings.

26 NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CITY 27 OF LITTLE ROCK, ARKANSAS:

Section 1. Notice of any meetings which meet criteria set forth in Section 2 below shall be posted on the City website at <u>www.littlerock.gov</u>, beginning on the first Monday the City is open for business after the adoption of this resolution, and, e-mail notice shall be provided to all elected members of the Little Rock Board of Directors, at their official government e-mail address, in sufficient time to allow such an Official to attend the meeting if so desired. In the event that it is not possible to send an e-mail notice, for any reason, notice shall be provided to the Directors via telephone, text message, or other applicable technology. For purposes of this resolution, "sufficient time," means the time required for public meetings

1	under the provisions of State Statute, provided members of the Board of Directors shall be immediately		
2	notified of any meeting scheduled to occur on other more than the same day it is scheduled.		
3	Section 2. The notice set forth in Section 1 of this resolution shall be provided for any meeting that		
4	4 meets one of the following criteria:		
5	(a) The meeting is called, hosted, established, or held, by the City acting through the City		
6	Board of Directors, or a City Department; or,		
7	(b) The meeting is held on property of the City and is not otherwise limited by lease		
8	agreement in terms of who may attend the meeting; or,		
9	(c) The meeting involves an issue that has been publicly declared to be of interest to the		
10	City Board of Directors; or,		
11	(d) The meeting, or the involvement of any City Official or employee, requires the use of		
12	City equipment, or the expenditure of City funds, including salary, or which may be		
13	the forum for the evaluation of the performance of a City employee; or,		
14	(d) The meeting involves an issue that utilizes the services of an elected or appointed City		
15	Official, or of a City employee, for the purpose of releasing, discussing, or presenting		
16	information about City activities, functions, or interests including, but not limited to,		
17	any obligations of the City arising from Statues, Regulations, Ordinances, or any other		
18	source.		
19	Section 3. The provisions of this resolution do not apply to the following:		
20	(a) Internal City meetings as to personnel, promotion, demotion, or disciplinary actions,		
21	which are held prior to a public hearing before the Civil Service Commission, or any		
22	other appropriate City appellate body; and,		
23	(b) Internal City Staff Meetings, including meetings called which involve less than all City		
24	Departments, that are not intended as public meetings; and,		
25	(c) Meetings to which someone from the City is invited by another entity to attend, but is		
26	not a meeting called by the City, and is not otherwise open to the public for attendance.		
27	Section 4. Nothing in this Resolution should be construed as a public invitation to others to a private		
28	meeting held on private property.		
29	Section 5. Nothing in this resolution should be construed as a public invitation to others if the		
30	participation of an elected or appointed City Official, or City employee, is based upon reasons other than		
31	that person's function with the City.		
32	Section 5. Severability. In the event any title, section, paragraph, item, sentence, clause, phrase, or		
33	word of this ordinance is declared or adjudged to be invalid or unconstitutional, such declaration or		
34	adjudication shall not affect the remaining portions of the ordinance which shall remain in full force and		

1	effect as if the portion so declared or adjudged invalid or unconstitutional was not originally a part of the		
2	ordinance.		
3	Section 6. Repealer. All laws, ordinances, resolutions, or parts of the same, that are inconsistent with		
4	the provisions of this resolution are hereby repealed to the extent of such inconsistency.		
5	ADOPTED: December 7, 2021		
6	ATTEST:	APPROVED	
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8	Sugar Longlau City Clark	Frank Cootte In Marian	
9	Susan Langley, City Clerk	Frank Scott, Jr., Mayor	
10	APPROVED AS TO LEGAL FORM:		
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12 13	Thomas M. Carpenter, City Attorney		
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